

LEGAL ISSUES

Board members and staff must be aware of the legal playing field in which their organizations operate. Both have a clear role in understanding and complying with the law.

Each nonprofit board member shares an equal legal liability for the proper functioning of his/her nonprofit. As such, board members and staff must be aware of the legal playing field on which their organizations operate. By tending to this aspect of the agency's life, members of the nonprofit community are fulfilling their true fiduciary responsibilities—stewarding and holding in trust the Mission and the agency's funds.

Intellectual Property and Organizations

Daniel Ellison

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In addition to providing an overview of basic copyright law, this course will look more closely at a number of copyright and other intellectual property issues that organizations should be aware of. What materials (photographs, sound recordings, written materials, etc.) can an organization freely use and what requires permission? What is "fair use?" When does your organization own the copyright to something? When your organization contracts to have work created, who owns the copyright? Does a staff person own the copyright to any of the works they create? We'll explore these questions and many more.

\$50 | 3 hours

Materials fee: \$10, due at start of course (exact amount please)

DURHAM | ID: 12587
Thursday, September 17

1 to 4 PM

Duke University, Erwin Mill Building,
Bay C, Room 103C

Risk Management for Nonprofits

Hudson Fuller

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Risk management for nonprofits goes far beyond having insurance policies and doing background checks on employees. This workshop will give you an overview of risk management and help you identify the possible risks to your organization and develop a plan to minimize those risks, including the areas of financial management, personnel management and volunteer risk management. We will look at how good policies and a good plan can reduce an agency's risk, as well as the board's role in risk management.

\$98 | 6 hours

Materials fee: \$5, due at start of course (exact amount please)

DURHAM | ID: 12543

Wednesday, September 23

10 AM to 5 PM (1 hr networking lunch)

Duke University, Erwin Mill Building,
Bay C, Room 103C

Ethical Issues in Nonprofit Management

Hudson Fuller

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Maintaining the public's trust is crucial to a nonprofit's continued work and yet, the misdeeds of a few have made it hard for the rest of us. How does your agency identify and resolve ethical dilemmas? In this course, we will look at ethical dilemmas in several areas of nonprofit management: finances, board governance, fundraising, and human resources. We will explore ethical decision-making models and determining a course of action based on your agency's values. We will also look at steps nonprofits can take to avoid ethical pitfalls, including developing an organizational code of conduct. Much of the class will involve working on case studies with other class members.

\$98 | 6 hours

Materials fee: \$5, due at start of course (exact amount please)

DURHAM | ID: 12542

Monday, September 28

10 AM to 5 PM (1 hr networking lunch)

Duke University, Erwin Mill Building,
Bay C, Room 103C

OTHER COURSES OF INTEREST:

Legal Considerations for Board Governance, ID: 12539. See page 19.

Learning Rules of the Meeting Game: Points of Order, ID: 12673. See website.